



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

Larry Hogan, Governor - Boyd Rutherford, Lt. Governor - Van Mitchell, Secretary

June 24, 2016

Associated Bodywork and Massage Professionals
Attn: Laura B. Embleton
25188 Genesee Trail Road
Suite 200
Golden, CO 80401

Dear Ms. Embleton:

In accordance with House Bill 1420 which establishes the state Board of Massage Therapy Examiners in the Department of Health and Mental Hygiene (DHMH), this letter serves as official request for the Associated Bodywork and Massage Professionals (ABMP) to submit nominees for appointment consideration.

To ensure that the appointment process is completed in a timely manner, we are requesting that the ABMP submit a list of nominees to the Governor and Secretary with a copy to me no later than July 18, 2016. To assist interested applicants, tentative information on the Board's meeting schedule and time commitment is attached.

As outlined in HB 1420:

- The Governor shall appoint the licensed massage therapist members, with the advice of the Secretary and with the advice and consent of the Senate, from a list of qualified individuals submitted to the Governor by an association that represents at least 250 licensed massage therapists in the State.
- The number of names on the list shall be five times the number of vacancies.
- The list shall include the name of the incumbent member unless the incumbent member declines renomination.

Each massage therapist member of the Board shall be:

- (1) A resident of this State;
- (2) A licensed massage therapist of integrity and ability who is in active practice;
- (3) A graduate of a Board-approved course in massage therapy;
- (4) An individual who has practiced massage therapy in this State for at least 5 consecutive years; and
- (5) Is in good standing with the Board.

The State Ethics Commission has rendered an advisory opinion #87-1, which addresses the issue of whether members of health regulatory boards may serve as elected officials or directors of professional associations whose members are under the Board's authority. This opinion would be presumed to be a restriction on the nature of an individual's activities with the Association after they are appointed to a regulatory board. Any officer or Board member of a professional association who accepts nomination for appointment to a regulatory board shall give consideration to resigning from the position with the association prior to accepting appointment.

201 W. Preston Street – Baltimore, Maryland 21201

Toll Free 1-877-4MD-DHMH – TTY/Maryland Relay Service 1-800-735-2258

Web Site: www.dhmh.maryland.gov



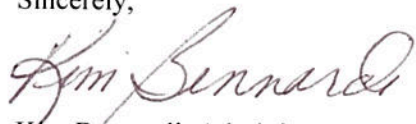
If the nominee does not wish to resign, his position with the Association must be clearly stated with the submission of the nominee's name, to the Secretary of Health and Mental Hygiene. A determination of eligibility will then be made by the appointment authority. All appointees will be subject to the State Ethics Law which includes filing of annual financial disclosure statements.

The Department is committed to creating geographic, ethnic and gender diversity representation on each board and commission. This helps ensure that decisions reached more adequately reflect the viewpoints of all populations being served and profoundly contributed to advancing the groups' mission. We request your assistance in this effort and ask that you address this concern when identifying the most talented individuals to submit as nominees.

Each nominee must submit an online application via the Governor's Appointments Office website, <https://govapps.md.gov/appointments/apply/> by July 18. Applicants will be required to upload a resume during the application process.

Thank you for your assistance in this appointment process. I look forward to hearing from you no later than July 18, 2016. If you have any questions, please contact me at 410-767-4049.

Sincerely,



Kim Bennardi, Administrator
Office of Appointments and Executive Nominations

Attachment

INFORMATION FORM FOR BOARDS AND COMMISSIONS

As this is a new Board all information on meeting dates/times, etc. is considered tentative and may change based on the decision of the Board members

NAME OF BOARD/COMMISSION: Maryland State Board of Massage Therapy Examiners

MEMBERSHIP COMPOSITION:

TOTAL NUMBER: 7

PROFESSIONAL: 5 Massage Therapy Licensees

CONSUMER: 2 Consumers

REGULAR BOARD MEETINGS:

DAY: Thursdays

TIME: 10:00 a.m. – 3:00 p.m.

LOCATION: 4201 Patterson Ave., Baltimore, 21215

FREQUENCY: Monthly

COMMITTEE MEETINGS including frequency

Board members will be appointed to at least one of these following committees:

Scope of Practice Committee

Discipline Committee

Regulations and Statute Committee

On-going ad-hoc committees

Meetings will be held monthly or as needed

DETAIL OF MONTHLY TIME COMMITMENT:

Board members must attend Board meetings and committee meetings. They must review all Board materials prior to the Board meeting.

Approximate time: 6-8 hours

FUNCTION OF BOARD/COMMISSION: (Brief Description)

1. Issuing Massage Therapy Licensees and Registered Massage Practitioners permits while insuring competency through mandated continuing programs;
2. Receiving and resolving complaints from the public regarding massage therapists who may have violated the law;
3. Setting standards for the practice of massage therapy that reflect new and emergent developments through regulations and legislation.

OTHER DUTIES OF MEMBERS: (Types of Committees, Exams, etc.)

Board members will develop processes, procedures and policies for new Board.

Board members may represent the Maryland Board at state or national conferences and committees.

Board members may be tasked with helping to write regulations that adequately reflect new statute.

Information Form for Boards and Commissions
Page 2

BOARD MEMBER COMPENSATION: (Stipend/Travel/Other)

\$150.00 for Board meetings plus travel allowance

For additional information on the Board, please visit our website at:

www.dhmf.maryland.gov/massage

If you have other questions, please contact Laurie Sheffield-James, Executive Director, at laurie.sheffield-james@maryland.gov or 410-764-5985

Date: May 2016